

**Project Status Report**



**Project Name:** Cruz-Rabe Pharmacy Request System

**Department:** Hospital Pharmacy

**Focus Area:** Pharmacy

**Product/Process:** Dispensing of Supplies/Medicine, Pharmacy Request and Records



**Prepared By:**

|  |  |
| --- | --- |
| **Document Owner(s)** | **Project/Organization Role** |
| Carl Dominique Bueno | Project Developer/Manager |
| Glen Roy Rosales | Project Documenter |

**Project Status Report Version Control**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date** | **Author** | **Change Description** |
| 1.0 | 09/20/16 | Carl Bueno | Preparing requirements for CSPROJ2  Creating IBM Account |
| 1.1 | 09/21/16 | Carl Bueno | Meeting with the client  Creating project schedule  Updating repository and documentation |
| 1.2 | 09/23/16 | Carl Bueno  Glen Rosales | Project meeting  Discussion about IBM Bluemix  Using IBM Cloudfoundry |
| 2.0 | 09/26/16 | Carl Bueno | Endorsing Project Adviser and Consultant  Creating Project Status Report |

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# PROJECT STATUS REPORT PURPOSE

This document provides progress timeline of documented project history. It serves as guide for the developer and consultants for the development of project that can be later on use for reviewing and evaluation. Therefore, it also tells us on what part of the project needs focus on analysis and necessary changes.

Here are the objectives of project status report.

* + - Provides historical report of progress for the developers.
    - Provides basis for analysis for improvement of the project.
    - Serves as tool for decision-making.
    - Serves as time-based documentation.
    - To determine the errors and conflicts on the part the project.
    - To simplify the procedures of the execution of the project

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# PROJECT STATUS REPORT TEMPLATE

## Project Status Report Details

Cruz-Rabe Maternity and General Hospital is a private hospital located at 37 General Luna, Tukutukan Taguig City. Consequently, the Department of Health requires all hospital to apply information technology, specifically a system and a database on every department. Therefore, the scope of our projects is hosting a system for the manual process of pharmacy request and discharging. This document serves as project status report for the delivery of the system of the hosted project.

* An online-database processing system, is dedicated to ease the way of accepting requests by pharmacists to process the prescription orders
* In a better way. It will not only verify the information received, but also keep the records in a secured database which can be accessed for
* Future preferences. Unlike the old-style of manual processes, PMS intended to improve the quality of work in the medical field by providing

## Project Status Report Template

|  |  |  |
| --- | --- | --- |
| Project Name | | |
| Prepared By:  Carl Bueno | Date:  09/25/16 | Reporting Period  09/19/16 to |
| Project Overall Status:  The Project team prepared the necessary documents and forms. Furthermore, we review the if there is an existing changes on business flow hospital. | | |
| Project Summary:  This month of June, the Project team planned the schedule of execution of data gathering within the client. Moreover, the team uses github for web repository. The team also prepare the project adviser and consultants form requests. | | |
| **Milestone Deliverables performance reporting over last period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 1 | | | | | * Endorsing Project Adviser and Consultant | 09/26/16 | 100% |  | | * Start using IBM Bluemix and Cloudfoundry | 09/23/16 | 70% |  | | * Updating repository and documentation for CSPROJ2 Requirements | 09/26/16 | 100% | [**On Schedule**] | | Milestone 2 | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  | | | |
| **Milestone Deliverables scheduled for completion over next period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 1 | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  | | Milestone 2 | | | | |  |  |  |  | |  |  |  |  | |  |  |  |  | | | |
| **Project impact of milestone success or failure for project remainder**   |  |  | | --- | --- | | [Replace this text with a description of milestone and potential scope changes.] | [Replace this text with a brief description of any changes to the project schedule required as a result of the amended milestone(s).] | | | |
| **Project** **Budget/Financial Status**   |  |  |  |  | | --- | --- | --- | --- | | **Budget Item** | **Planned Budget** | **Actual Cost** | **Variance/Explanation** | |  |  |  |  | |  |  |  |  | | | |
| **Project Risk Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Risk and Description** | **Risk Chance** | **Risk Impact** | **Risk Priority** | **Change from Last Review** | | [Description of Risk] | [High/Medium/Low] | [High/Medium/Low] | [High/Medium/Low] | [Description] | | [Description of Risk] | [High/Medium/Low] | [High/Medium/Low] | [High/Medium/Low] | [Description] | | | |
| **Project Issue Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Issue and Description** | **Project Impact** | **Target Due Date** | **Issue Status** | **Issue Resolution** | | [Description of Risk] | [High/Medium/Low] |  | [Open/Closed] | [Description] | | [Description of Risk] | [High/Medium/Low] |  | [Open/Closed] | [Description] | | | |
| **Project Recommendations**   |  | | --- | | [Replace this text with a brief statement for the Steering Committee, Project Sponsor, or Senior Manager to consider or endorse. Other questions to consider for review with key project stakeholders are:   * Will the project be completed on time and on budget?  * Will the project deliverables be completed within acceptable quality levels?  * Are scope change requests being managed successfully?  * Are project issues and risks being addressed successfully and mitigated?  * Are all customer concerns being addressed successfully?] | | | |
| **Objectives for Next Project Status Review**   |  | | --- | | [Replace this text with a brief outline of project expectations for key project stakeholders to consider for the next review.] | | | |
| **Related Project Information**   |  | | --- | | [Replace this text with an attachment or link to other relevant information that can be included with this project status report. Examples include:   * Budget Report Summary  * Issue Record Report  * Scope Change Report  * Project Work Plan  * Project Metrics/Statistics  * Quality Management Review.] | | | |



# PROJECT STATUS REPORT APPROVALS

**Prepared by: Carl Dominique Bueno**

Project Manager

**Approved by**: **Mr. Jayvee Cabardo**

Project Advisor

**Carmelita Buenaflor**

Client Sponsor



# APPENDICES

## Document Guidelines

## Project Status Report Sections Omitted

